

# VALIENTE LAW

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## MANDATORY DISCLOSURE CHECKLIST<sup>1</sup>

- a. Financial Affidavit (Long Form)
- b. All personal (1040) federal and state tax income returns, gift tax returns, and intangible personal property tax returns for the preceding 3 years;
  - (1) If your previous years' tax return has not been completed, submit instead for that year: IRS forms W-2, 1099, and K-1.
- c. Pay stubs or other evidence of earned income for the 3 months before the service of the financial affidavit.
- d. A statement identifying the source and amount of all income for the 3 months before the service of the financial affidavit, if not reflected on the pay stubs produced.
- e. All loan applications and financial statements prepared for any purpose or used for any purpose within the 12 months preceding the service of the financial affidavit.
- f. All deeds to real estate in which I presently own or owned an interest within the past 3 years. All promissory notes in which I presently own or owned an interest within the last 12 months. All present leases in which I own an interest.
- g. All periodic statements for the last 3 months for all checking accounts and for the last year for all savings accounts, money market funds, certificates of deposit, etc.
- h. All brokerage account statements for the last 12 months.
- i. Most recent statement for any pension, profit sharing, deferred compensation, or retirement plan (for example, IRA, 401(k), 403(b), SEP, KEOGH, etc.) and summary plan description for any such plan in which I am a participant or alternate payee.
- j. The declaration page, the last periodic statement, and the certificate for any group insurance for all life insurance policies insuring my life or the life of me or my spouse.
- k. All health and dental insurance cards covering either me or my spouse and/or our dependent child(ren).

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<sup>1</sup> This list includes all the items required under the mandatory disclosure. If you already provided any of the listed items to Valiente Law you may disregard that item.

- l. Corporate, partnership, and trust tax returns for the last 3 tax years, in which I have an ownership or interest greater than or equal to 30%.
  
- m. All credit card and charge account statements and other records showing my (our) indebtedness as of the date of the filing of this action and for the prior 3 months. All promissory notes on which I presently owe or owned within the past year. All lease agreements I presently owe.
  
- n. All premarital and marital agreements between the parties to this case.
  
- o. If a modification proceeding, all written agreements entered into between the parties at any time since the order to be modified was entered.
  
- p. All documents and tangible evidence relating to claims for special equity or non-marital status of an asset or debt.
  
- q. Any court order directing that I pay or receive spousal support (alimony) or child support